

**Category:** 300 - PERSONNEL

**Number:** 321

**Subject:** Conflict of Interest Policy for Appointed or Designated Members to Boards or Commissions

Appointed or designated members serving on County boards, commissions, or other like bodies shall avoid related investment and/or purchasing decisions, which would or could conflict with their obligation and responsibility to make objective decisions in the County's best interest.

An appointed or designated member may not use information obtained in the course of their duties as a member for personal benefit or contrary to the best interest of the County.

An appointed or designated member shall not, without express written consent, engage in any activity that might affect their objective and independent judgment such as but not limited to:

- A. Functioning as a paid professional consultant in a specialized field related to the essential functions of his/her appointment/designation.
- B. Conducting exclusive or substantial business with a vendor who is related by family, financial, or economic affiliation.

Written consent shall be obtained from the County Board of Commissioners.

An appointed or designated member shall be subject to removal from their appointment for such actions illustrated below, but not limited to:

- A. Obtaining or attempting to obtain unwarranted privileges for themselves or others.
- B. Soliciting or accepting any gift, gratuity, favor or anything of value from a party that stands to gain from an appointed/designated member's action, decision, recommendation or judgment.
- C. Granting special favor, treatment or anything of value to any person who is a family member, kin or relative or with whom a social relationship exists.

**Adopted:** April 24, 2002